

<p style="text-align: center;">YANKEE SPRINGS TOWNSHIP <u>BOARD OF TRUSTEES</u> <u>Regular Board Meeting</u> <u>Thursday, February 12, 2015</u> 7:00 p.m. Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333</p> <p style="text-align: center;">MINUTES</p>	<p>Circulated 2/23/15 FINAL MINUTES Approved March 18, 2015 As presented</p>
<p>Meeting called to order at 7:00 PM by Supervisor Mark Englerth.</p> <p><u>PLEDGE OF ALLEGIANCE:</u></p> <p>Roll Call: Jerkatis, J. Lippert, Englerth, Rottschafer, Campbell.</p> <p>Staff Present: Frank Fiala, Alice Jansma, Jim Orr, Constable.</p> <p>Visitors: 7 (not including staff present).</p>	<p>CALL TO ORDER</p> <p>PLEDGE</p> <p>ROLL CALL</p>
<p><u>ADDITIONS/CHANGES TO AGENDA:</u></p> <p>Add: Agenda/Approval of Minutes: Approval of Jan. 23, 2015 Meeting minutes +General Fund Budget Amount (Supervisor's Report) + #107 information (to Supervisor's Report) + Item for March Meeting- Road Budget Proposals for 2015 Year</p> <p>Motion by Lippert with support from Campbell to approve additions to meeting agenda. All ayes. MOTION CARRIED.</p>	<p><u>ADDITIONS/CHANGES TO AGENDA</u></p> <p>Agenda additions approved.</p>
<p><u>APPROVAL OF MINUTES:</u></p> <p>Discussion took place regarding the format of meeting minutes and audio recordings.</p> <p>Motion by Rottschafer with support from Campbell to <u>have the minutes reflect the motions made, that discussion occurred and vote(s) taken.</u> ROLL CALL: Jerkatis: no, J. Lippert: no, Rottschafer: yes, Campbell: yes, Englerth: yes. Yes: 3, No: 2. MOTION CARRIED.</p> <p>Motion by Jerkatis with support from J. Lippert to <u>have recordings saved after the meetings' minutes are approved.</u> ROLL CALL: Jerkatis: yes, J. Lippert: yes, Rottschafer: no, Campbell: yes, Englerth: no. Yes: 3, No: 2. MOTION CARRIED.</p> <p>Motion by J. Lippert with support from Rottschafer to approve <u>minutes of Dec. 18, 2014 meeting as presented.</u> All ayes. MOTION CARRIED.</p> <p>Motion by J. Lippert with support of Campbell to <u>table minutes of the Regular Board meeting of December 11, 2014 as J. Lippert will be working on them.</u> All ayes. MOTION CARRIED.</p> <p>Motion by Rottschafer with support from Campbell to approve <u>minutes of the Regular Board meeting of January 8, 2015 as presented.</u> All ayes. MOTION CARRIED.</p>	<p>APPROVAL OF MINUTES</p> <p><u>Motion to have the minutes reflect the motions made, discussion and vote(s) taken.</u> MOTION CARRIED.</p> <p><u>Motion to have recordings saved after the meetings' minutes are approved.</u> MOTION CARRIED.</p> <p>Minutes of Dec. 18, 2014 approved.</p> <p>Minutes of Regular Board Meeting of Dec. 11, 2014 <u>tabled.</u></p> <p>Minutes of Regular Board Meeting of Jan. 8, 2015 approved.</p> <p>Page 1 of 5 YST Bd Trustees 2/12/15</p>

<p>Motion by Englerth with support from Campbell to approve <u>minutes of December 30, 2014</u> meeting as presented. All ayes. MOTION CARRIED.</p>	<p>Minutes of Dec. 30, 2014 approved.</p>
<p>Motion by Englerth with support from Campbell to approve <u>minutes of January 23, 2015</u> as presented. All ayes. MOTION CARRIED.</p>	<p>Minutes of Jan. 23, 2015 approved.</p>
<p>PUBLIC COMMENT: None.</p>	<p>PUBLIC COMMENT: None</p>
<p><u>ACKNOWLEDGEMENT OF VISITORS:</u></p> <p><u>Barry-Eaton County Health Department: Regina Young</u></p> <p>R. Young reported on radon testing and kit availability. Young also reported on <u>Building Healthy Communities Grant Program</u>.</p> <p><u>TTES</u> -Written report distributed.</p> <p><u>Barry County Board of Commissioners – Craig Stolsonburg</u></p> <p>C. Stolsonburg reported on the current activities of the Bd. Of Commissioners. He noted they still need some applicants for the 911 board. The Commissioners should have the next phase of their facilities master plan rolled out very soon.</p> <p><u>Veteran’s Memorial/Mike Cunningham:</u></p> <p>Run the Gun (or Walk) will be held April 18th and will benefit the Veteran’s Memorial. The event is sponsored by the Gun Lake Business Association.</p> <p>M. Cunningham mentioned previous discussion on office hours at the last meeting, commenting that he was not in favor of township office hour reduction.</p>	<p><u>ACKNOWLEDGEMENT OF VISITORS</u></p> <p><u>Barry-Eaton County Health Department: Regina Young</u></p> <p><u>Barry County Board of Commissioners – Craig Stolsonburg</u></p> <p><u>Veteran’s Memorial/Mike Cunningham</u></p>
<p>TREASURER’S REPORT: John Jerkatis</p> <p>Motion by J. Lippert with support from Rottschafer to accept the Treasurer’s report as presented. All ayes. MOTION CARRIED.</p> <p>Resolution for Capital Expenditures (continues to be tabled).</p>	<p>TREASURER’S REPORT: John Jerkatis</p> <p>Treasurer’s Report Approved</p>
<p><u>CLERK’S REPORT: J. Lippert</u></p> <ul style="list-style-type: none"> • Cash Receipts Register - January • Accounts Payable & Approval: <p>Motion by Jerkatis with support from Rottschafer to approve <u>Payroll</u> chk. #s 5302-5319 dated 1/31/15 for the amount of \$9,944.46 Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.</p> <p>Motion by Rottschafer with support from Campbell to approve <u>Payroll taxes withheld</u> for the amount of \$2,546.84. Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.</p> <p>Motion by Rottschafer with support from Campbell to approve <u>Accounts Payable</u> chk. #s 912866-912873 dated 1/26/15 for the amount of \$6,132.63. Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.</p>	<p><u>CLERK’S REPORT: J. Lippert</u></p> <p>Accounts Payable & Payroll Approved</p> <p>Page 2 of 5 YST Bd Trustees 2/12/15</p>

CLERK'S REPORT: J. Lippert continued

Motion by J. Lippert with support from Jerkatis to approve Accounts Payable checks beginning today (2/12/14) check #s 912876-912903 for the amount of \$50,671.13.

Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Website Update: Quote from Ocean Omega for \$725.00 for update of website.

Motion by Campbell with support from Rottschafer not to exceed \$850.00 for update of website. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Island Drive Dredging Special Assessment – Meeting Date:

The board will have a special meeting either February 18th or 25th to discuss this matter. Time of meeting will be 8:30 a.m.

MTA Conference Update: given by J. Lippert

J. Lippert also commented that BS & A has software available for cemeteries.

Records Management- J. Lippert is getting an estimate from a company to consolidate all paper documents in the office to electronic storage.

BREAK: 8:00 p.m. RESUME: 8:07 p.m.

*Bruce Campbell left the meeting at 8:07 p.m. due to illness.

Bulk Postage:

Motion by Rottschafer with support from Jerkatis to approve for payment of postage of check # 912874 for the amount of \$4,940.00 and check # 912875 for \$778.00.

Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: absent. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

Communication from Bauckham, Sparks, Lohrstorfer & et al. was distributed to board members.

TRUSTEE REPORT: Roger Rottschafer

- Fire station analysis is close to completion.
- Motorized Path information has been received.
- Discussion on moving Board meeting from second week in March to another later date in March possibly March 31st (discussion postponed to later in meeting).
- Fire Services meeting on Feb. 11 was attended by R. Rottschafer and J. Jerkatis. After the meeting a complete inventory was taken of the YS fire station by Fire Chief and R. Rottschafer.
- Recommendation Fire Contract Signing – clarification needed on amount.
- ZBA meeting of February 10, 2015 report

CLERK'S REPORT: J. Lippert (continued)

Motion not to exceed \$850.00 for update of website. MOTION CARRIED.

BREAK: 8:00 p.m.

Motion to approve for payment of postage of check # 912874 for the amount of \$4,940.00 and check # 912875 for \$778.00. MOTION CARRIED.

TRUSTEE REPORT: Roger Rottschafer

• **Pump on Fire/Rescue Boat:**

Motion by J. Lippert with support from Rottschafer to approve payment of \$1,246.95 to Techmasters for the pump for fire/rescue boat. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: absent. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

- **Resolution No. 12-11-14 Appointment of Two (2) Board members to the Fire Board (continues to be tabled).** J. Lippert noted the correct title is: "Fire Board Committee Representatives from Yankee Springs Township".

PLANNING COMMISSION: Frank Fiala, PC Chairman

Regarding Article XII, the Planning Commission is nearing completion of this and would like to have a meeting with the Board and go through article items and answer questions the board may have.

F. Fiala also mentioned the Health Department's requirement for tear down permits involving the taking out of wells.

ZONING ADMINISTRATOR'S REPORT: M. Englerth for L. Knowles

- **January Activity report (written report – distributed via email).**
- M. Englerth reviewed the Zoning's Administrator's packet of information containing:
 - Cobb Lake Funneling
 - Bay View Meadows Condo Correspondence
 - Zoning Map Amendments (Signatures needed)
 - Deed Restrictions vs. Zoning Ordinance Enforcement ?

Budget Amendment:

Motion by J. Lippert with support from Jerkatis to amend 2014-15 Budget (per information presented by A. Jansma). **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: absent. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

SUPERVISOR REPORT- MARK ENGLERTH

- January -GLASA Water Report (#101)
 - Update on Evaluation of Water Service
- Storm Drain Information (#102)
- Marsh Road Sanitary Sewer Evaluation & Recommendations (#103)
- Kalamazoo River TMDL (#104)
- Stormwater Development Standards (#105)
- Gun Lake Sewer & Water Authority Future Retirements (#106)
- Discussion occurred regarding Planning and Zoning / ZBA decisions / Enforcement /Letter of extension.
- Brief discussion on effectiveness of meetings / work sessions
- Information regarding water tower cleaning given.

TRUSTEE REPORT: Roger Rottschafer (continued)

PLANNING COMMISSION: Frank Fiala

ZONING ADMINISTRATOR'S REPORT: Larry Knowles, ZA

Motion to amend budget 2014-15. Motion Carried.

SUPERVISOR REPORT- MARK ENGLERTH

PUBLIC COMMENT: None

NEW/OLD BUSINESS:

Jerkatis commented that he will not be in available for the Regular Board Meeting in March (3/12/15). Alice Jansma, Deputy Treasurer, will give the Treasurer’s Report and take Jerkatis’ seat at that meeting.

Joint Meeting of the YS Board of Trustees, Planning Commission and ZBA will be Thursday, February 26, 2015.

NEW March Regular Board Meeting date: Wednesday, March 18th. Board members, John Jerkatis and Roger Rottschafer will not be present for the scheduled March 12th meeting.

March 31, 2015 – Special Board Meeting/Trail Meeting Discussion

ADJOURNMENT:

Motion by Rottschafer with support from Jerkatis to adjourn at 9:13 p.m. Approved by all.

Respectfully submitted:
Deb Mousseau
Recording Secretary 2/14/15

Date: _____

Approved : _____

Janice C. Lippert, Township Clerk

Final Approval of Minutes: March 18, 2015

PUBLIC COMMENT: None

NEW/OLD BUSINESS

ADJOURNMENT

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